



Mind Your Own Business.

MYOB Multi-Currency Course Outline

Course description

If you import and export goods, handling foreign currency transactions can be a challenge.

Learn about MYOB Premier's / MYOB Premier Plus's multi-currency capability, how you can record transactions in foreign currencies and keep track of realised and unrealised exchange rate gains and losses.

Half Day only

Multi-Currency

To enable participants to learn how to handle Multi-currency transactions.

- Setting up the Multi-Currency option
- Creating the Accounts Codes for tracking Foreign Currency
- Setting up currency codes & Linked Accounts
- Assign Currency for Card Files
- Assign Opening Balances
- Record Sales & Purchases
- Record Payments
- Realised & Unrealised Gains / Losses
- Reports – Related to Foreign Currency

Other Advanced Features

- Job Management
- Categories
- Budgeting
- Designing your business statements
- Year End Processing

Prerequisites:

- Microsoft Windows experience and basic accounting is an advantage

Exercise:

- Quizzes & Exercises to reinforce the learning experience
- Discussion on answers relating to exercises

Training details:

Duration: 0.5 day
Time: 9am to 12pm
Cost: \$150.00 (inclusive of 7% GST)
Venue: Asian Business Software Solutions Training Centre (Singapore)
305 Alexandra Road # 05-07, Vantage Automotive Centre, Singapore 159942.

For registration & enquiries, please contact us at

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